

# NCRPC HOUSING INITIATIVE: PILOT DEMOLITION PROGRAM

Administered by North Central Regional Planning Commission through a partnership with the Dane G. Hansen Foundation

## About the Program

- Property owners in eligible counties may apply for a grant reimbursement to demolish a dilapidated structure (e.g. house, etc.) by completing the attached application and submitted the required documentation listed below.
- **2022 service locations include the following Kansas counties:**  
Cloud, Jewell, Lincoln, Mitchell, Russell, and Smith
- Assistance is available on a first come, first served basis. *Funding is limited on a per county basis.*
- A maximum grant of \$5,000 per property is available. Please note that owners must provide proof of payment for the removal and cleanup of dilapidated properties for which they will be reimbursed for the exact cost up to, but not exceeding, \$5,000; or they can have the contractor invoice the North Central Regional Planning Commission (NCRPC) for the exact cost up to, but not exceeding, \$5,000 once the work is complete.
- Demolition project must be complete within 90 days after the application is approved by the NCRPC.
- This is not an income-based program; anyone may qualify. However, if gross household income is greater than the maximums listed in the table below, a IRS 1099 Miscellaneous Income Form will be issued.

Number in Family	1 Person	2 Person	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
1099 issued if above this amount	\$81,281	\$92,906	\$104,531	\$116,063	\$125,344	\$134,719	\$144,000	\$153,281

## To apply, please submit or complete the following:

- Completed and submitted application (Page 3)

**Note: This will reserve funds. Within 10 business days, the additional documentation listed below needs to be received to retain reserved slot.**

## Additional Documentation Needed: *(Within 10 business days to retain reserved slot)*

**No application will be considered complete without the following documents:**

- Letter of Intent Certification (Page 4)
- Deed of ownership
- Proof of paid property taxes. Must be current.
- Copy of Form 1040, U.S. Individual Income Tax Return(s), for the most recent tax year (excluding schedules)
- Photo of proposed dilapidated structure (Please note a final picture of the property after demolition will be required for reimbursement.)

Please note that submitting the above items in the checklist is required to process your application. Further documentation (i.e. proof of payment or contractor invoice) of project completion will be obtained at a later date for reimbursement.



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## Additional Services Available

The NCRPC has housing inspectors on staff who are licensed or certified to provide a variety of inspection services, including a Certified Asbestos Material Inspection. Should you have interest in this, more information is available at <https://www.ncrpc.org/services/housing/> or by contacting NCRPC Housing Director Keegan Bailey at 785-738-2218.

## Please submit the completed application and documents to:

NCRPC  
PO Box 565  
Beloit, KS 67420  
Fax: 785-738-2185  
Email: [housing@ncrpc.org](mailto:housing@ncrpc.org)

## For questions, contact:

North Central Regional Planning Commission (NCRPC)  
Keegan Bailey, Housing Director  
Email: [housing@ncrpc.org](mailto:housing@ncrpc.org)  
Phone: 785-738-2218



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# NCRPC HOUSING INITIATIVE:

## Application for Demolition Pilot Program

Office Use Only: Application Number \_\_\_\_\_ Date Received \_\_\_\_\_

### Property Owner(s):

#### Applicant:

\_\_\_\_\_  
*First and Last Name* *Social Security Number* *Date of Birth*

#### Co-Applicant:

\_\_\_\_\_  
*First and Last Name* *Social Security Number* *Date of Birth*

#### Mailing Address:

\_\_\_\_\_  
*Address* *City* *State* *Zip*

#### Phone Number:

\_\_\_\_\_  
*Main Phone* *Alternate Phone*

#### Email Address:

\_\_\_\_\_

### What is the physical address of the property to be demolished?

\_\_\_\_\_  
*Address* *City* *County* *Zip*

#### 1. What structure(s) are you planning to demolish? (Check all that apply)

House  Garage  Shed  All

#### 2. Is there a well and/or septic tank located on the property?

Yes  No

#### 3. What is the plan for the lot after demolition?

Stay with the owner  
 Go to the City or another entity  
 Become part of a Land Bank

#### 4. Will you require a loan to pay a demolition contractor to do the work? Yes No

If yes, please provide contact information below:

\_\_\_\_\_  
*Bank Name* *Loan Officer* *Phone Number*

# Application Certifications:

## Letter of Intent Certification for Demolition Pilot Program

I/WE CERTIFY, AS THE LISTED PROPERTY OWNER(S) ON THE APPLICATION FOR DEMOLITION, THAT ALL INFORMATION IS CORRECT TO THE BEST OF MY/OUR KNOWLEDGE. IF THE APPLICATION IS APPROVED, THE DEMOLITION WILL OCCUR IN ACCORDANCE WITH ANY AND ALL STATE AND LOCAL REQUIREMENTS AS REQUIRED BY DEMOLITION PERSONNEL TO INCLUDE PROPER DISPOSAL OF DEMOLITION MATERIAL IN ACCORDANCE WITH KDHE TECHNICAL GUIDANCE DOCUMENT SW-1994-G2 AND RECOMMENDED ASBESTOS INSPECTION.

I/WE FURTHER CERTIFY THAT IT IS OUR RESPONSIBILITY TO PAY THE DEMOLITION CONTRACTOR OF OUR CHOICE ANY AMOUNT OVER THE \$5,000.00 GRANT FUNDS.

\_\_\_\_\_  
*Applicant – Print Name*                      *Applicant Signature*                      *Date*

\_\_\_\_\_  
*Applicant – Print Name*                      *Applicant Signature*                      *Date*

STATE OF KANSAS

COUNTY OF \_\_\_\_\_

The signor(s) of this instrument was acknowledged before me on this \_\_\_\_\_ day \_\_\_\_\_ month \_\_\_\_\_ year.

\_\_\_\_\_  
*Notary Public*

SEAL

My appointment expires: \_\_\_\_\_