

Demo to Dirt Information and Application

A Residential Demolition Grant Program



Program Overview

Demo to Dirt is a regional initiative that provides financial assistance to help remove dilapidated residential structures (e.g. house, garage, shed, etc.), improving safety and appearance in select North Central Kansas counties. The North Central Regional Planning Commission (NCRPC) administers the program.

Eligibility

Eligible service locations include incorporated cities within the following Kansas counties:

Clay, Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Marshall, Mitchell, Ottawa, Republic, and Washington

Assistance is available on a first-come, first-served basis. *Funding is limited on a per county basis.*

How it Works

- A maximum grant of \$4,000 per property is available.* Note that owners must provide proof of payment for the removal and cleanup of dilapidated properties for which they will be reimbursed for the exact cost up to, but not exceeding, \$4,000. A local match of at least 25% is required by the property owner. See examples below.
**If choosing to use self-help rather than hiring a contractor, see reimbursement limitations on page 2.*
- Projects are subject to approval of the demolition scope of work by the NCRPC.
- Demolition project **must be complete within 90 days** after the application is approved by the NCRPC.
- Only one application per property owner(s). (e.g., husband and wife = one application)
- This is not an income-based program; anyone may qualify. However, if the adjusted gross income for the household is greater than the maximums listed in the table below, a IRS 1099 Miscellaneous Income Form will be issued. If there is not enough income to file taxes, a signed and notarized statement of such will be required.

	Adjusted Gross Income							
Number in Family	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
A 1099 will be issued if above this amount	\$96,300	\$109,950	\$123,750	\$137,550	\$148,500	\$159,600	\$170,550	\$181,500

Project Calculation Examples

The following examples illustrate how the grant reimbursement/property owner match amounts are calculated.

Example 1	Example 2
Total invoice: \$2902.50 25% Match: \$725.63 Grant Reimbursement Amount: \$2,176.87	Total invoice: \$8,750 25% Match: \$2,187.50 Local Amount Not Covered by the Grant: \$2,562.50 Grant Reimbursement Amount: \$4,000

Program Overview (continued)

Self-Help Allowances/Limitations

If you choose to utilize self-help rather than hiring a contractor, there are limitations on what the program can reimburse. The program will **ONLY** cover the following items and allowances for self-help demolition projects:

- Construction and demolition (C&D) debris landfill fees
- Dirt for backfill
- Large machinery rental fee, up to \$1,000 (e.g., dump truck and skid steer)

Receipts must be submitted for reimbursement.

If there is a Business Ownership Conflict of Interest with the property owners utilizing the self-help option, notification to NCRPC must be made before demolition can occur. Otherwise, funding is subjected to be denied and not reimbursed if proper documentation cannot be obtained for the true costs of the demolition.

Project Exclusions

- Purchases such as fuel, tires, and tools are not allowed for reimbursement.
- Properties owned in a business name are not eligible.
- Structures already demolished are not eligible.

Demolition Waste

It is the responsibility of the property owner to ensure proper disposal of demolition waste in accordance with any and all state and local requirements as required by demolition personnel and, if necessary, obtain permit approval.

If the property owner intends to demolish and bury the material, a KDHE response must be submitted to NCRPC. Otherwise, if any indication of demolition and burying has taken place, the project will not receive funding.

For more details on how to manage solid or hazardous waste during demolition, contact the KDHE Bureau of Waste Management at 785-296-1600 or <https://www.kdhe.ks.gov/168/Waste>.

Additional Services Available

The NCRPC has housing inspectors on staff who are licensed or certified to provide a variety of inspection services, including Certified Asbestos Material Inspections, Radon Testing and Lead Based Paint Risk Assessments. Should you have interest in these services, visit <https://www.ncrpc.org/services/housing/> or contact the NCRPC.

Contact Information

North Central Regional Planning Commission (NCRPC)

109 N. Mill Street, PO Box 565 | Beloit, KS 67420

Keegan Bailey, Housing Director

Email: housing@ncrpc.org | **Phone:** 785-738-2218 | **Fax:** 785-738-2185

How to Apply

To apply, submit the items listed in the checklists below. **Email is preferred for everything EXCEPT the Letter of Intent Certification (signed and notarized), which must be mailed to NCRPC, PO Box 565, Beloit, KS 67420.**

Other requested documents may be sent to:

Email: housing@ncrpc.org

Subject Line: Last Name, First Name, County Name

Application Checklist

All items must be submitted to process your application.

☐	Completed application (Page 4)
☐	Verification of property ownership – Copy Deed must be registered at the Register of Deeds Office in property owner(s) name.
☐	Verification of most recent paid real estate taxes – Copy Need receipt of 1st half or full payment of property taxes paid in December and/or May. This can be obtained from the County Treasurer's Office.
☐	Copy of Form 1040, U.S. Individual Income Tax Return(s), for the 2024* tax year (excluding schedules). *If taxes are in extension, then ineligible. Adjusted gross income is used to determine if a 1099 will be issued.
☐	A "before" color photo of project.
Note: Further documentation (i.e. proof of payment to the contractor or financial institution, a final "after" color photo of the project, and KDHE permit if debris is buried) for the project completion will be obtained at a later date for reimbursement.	

Signed Letter of Intent Certification

Within 10 days of submitting an application and the supporting documentation listed in the checklist above, the **original** Letter of Intent Certification will need to be received by NCRPC to retain your reserved slot.

☐	Send the original signed and notarized page 5 to: NCRPC, PO Box 565, Beloit, KS 67420 Application Certifications Letter of Intent Certification for Demolition Pilot Program
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Submit the Completed Application and Documents to:

NCRPC – Keegan Bailey

PO Box 565

Beloit, KS 67420

Email: housing@ncrpc.org

Fax: 785-738-2185



**North Central Regional
Planning Commission**

Serving Kansans Since 1972

This project is supported in part by a 2025 grant from The Patterson Family Foundation.

Demo to Dirt Application

Office Use Only: Application Number _____ Date Received _____

Section 1: Applicant/Property Owner(s) Information

Applicant First and Last Name:			
Applicant Date of Birth:		Applicant Social Security Number:	
Co-Applicant First and Last Name:			
Co-Applicant Date of Birth:		Co-Applicant Social Security Number:	
Email Address:			
Phone Number:		Alternate Phone:	
Mailing Address:			
City:		State:	
County:		Zip Code:	

Section 2: Property Information

Physical address of the property to be demolished:					
City:		County:		Zip Code:	

1. What structure(s) are you planning to demolish? *(Check all that apply)*

☐

House

☐

Garage

☐

Shed

☐

All

2. Description of scope of work. *(Subject to approval by NCRPC)*

3. Is there a well and/or septic tank located on the property?

☐

Yes

☐

No

4. What is the intended use of the land after demolition? *(e.g., stay with the owner, go to the city or another entity, become part of a Land Bank, etc.)*

5. Will you require a loan to pay a demolition contractor to do the work? ☐ Yes ☐ No

If yes, please provide contact information below: *(Please have your loan officer contact NCRPC if your project is awarded)*

Bank Name

Loan Officer

Phone Number

Section 3: Application Certifications | Letter of Intent Certification for Demo to Dirt Program

MAIL this page with original and notary signatures to: NCRPC, PO Box 565, Beloit, KS 67420

I/WE CERTIFY, AS THE LISTED PROPERTY OWNER(S) ON THE APPLICATION FOR DEMOLITION, THAT ALL INFORMATION IS CORRECT TO THE BEST OF MY/OUR KNOWLEDGE. IF THE APPLICATION IS APPROVED, THE DEMOLITION WILL OCCUR IN ACCORDANCE WITH ANY AND ALL STATE AND LOCAL REQUIREMENTS AS REQUIRED BY DEMOLITION PERSONNEL TO INCLUDE PROPER DISPOSAL OF DEMOLITION MATERIAL IN ACCORDANCE WITH KDHE BUREAU OF WASTE.

I/WE FURTHER CERTIFY THAT IT IS OUR RESPONSIBILITY TO PAY THE DEMOLITION CONTRACTOR OF OUR CHOICE ANY AMOUNT OVER THE \$4,000.00 GRANT FUNDS.

I/WE AUTHORIZE NCRPC TO UTILIZE OUR BEFORE & AFTER PHOTOS WITHIN PROGRAM MARKETING MATERIALS (NO LOCATIONS OR NAMES WILL BE USED).

Applicant – Print Name

Applicant Signature

Date

Co-Applicant – Print Name

Co-Applicant Signature

Date

STATE OF KANSAS

COUNTY OF _____

The signor(s) of this instrument was acknowledged before me on this _____ day _____ month
_____ year.

Notary Public

SEAL

My appointment expires: _____

Reimbursement Checklist

About Reimbursement

Once your approved Demolition Project is complete, you are ready to submit documentation for reimbursement. Note the following:

- Please send all requested items at one time.
- Only one reimbursement check will be issued.

Final Checklist

To receive reimbursement, please submit the items listed below. Additional information may be requested to ensure compliance with the program before reimbursement is processed.

☐	Final project invoice(s)
☐	Proof of payment to the contractor or financial institution. Will require an image of the cleared check (front and back).
☐	If applicable, proof that permit approval has been obtained by KDHE if house debris is buried.
☐	A final "after" color picture of the project

Contact Information

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