

NCRPC HOUSING INITIATIVE

DEMOLITION PILOT PROGRAM

Administered by North Central Regional Planning Commission through a partnership with the Dane G. Hansen Foundation

About the Program

Property owners in eligible counties may apply for a grant reimbursement to demolish a dilapidated residential structure (e.g. house, etc.) by completing the attached application and submitting the documentation listed below.

Who is Eligible

2024 eligible service locations include the following Kansas counties:

Logan, Osborne, Ottawa, Phillips, Rawlins and Sherman Counties

- Assistance is available on a first come, first served basis. *Funding is limited on a per county basis.*

How it Works

- A maximum grant of \$5,000 per property is available. Please note that owners must provide proof of payment for the removal and cleanup of dilapidated properties for which they will be reimbursed for the exact cost up to, but not exceeding, \$5,000. Contact Keegan Bailey at NCRPC to discuss other payment arrangements if needed.
- Demolition project **must be complete within 90 days** after the application is approved by the NCRPC.
- Only one application per property owner.
- This is not an income-based program; anyone may qualify. However, if adjusted gross income for the household is greater than the maximums listed in the table below, a IRS 1099 Miscellaneous Income Form will be issued. If not enough income to file taxes, a signed and notarized statement of such will be required.

Number in Family	Adjusted Gross Income							
	1 Person	2 Person	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
A 1099 will be issued if above this amount	\$96,300	\$109,950	\$123,750	\$137,550	\$148,500	\$159,600	\$170,550	\$181,500

Contact Information

North Central Regional Planning Commission (NCRPC)

109 N. Mill Street, PO Box 565 | Beloit, KS 67420

Keegan Bailey, Housing Director

www.ncrpc.org

Email: housing@ncrpc.org

Phone: 785-738-2218

Fax: 785-738-2185

Demolition Pilot Program

How to Apply

To apply, submit the items listed in the checklist below. Email is preferred for everything except the Letter of Intent Certification (signed and notarized), which must be mailed. Requested documents may be sent to:

Email: housing@ncrpc.org

Subject Line: Last Name, First Name, County Name

Please note that submitting ALL items in the checklist below is required to process your application.

- Completed application (Page 3)
- Verification of property ownership – *Copy*
Deed must be registered at the Register of Deeds Office in property owner(s) name.
- Verification of most recent paid real estate taxes – *Copy*
Need receipt of 1st half or full payment of property taxes paid in December and/or May. This can be obtained from the County Treasurer's Office.
- Copy of Form 1040, U.S. Individual Income Tax Return(s), for the 2025* tax year (excluding schedules).
**If taxes are in extension, then ineligible. Adjusted gross income is used to determine if a 1099 will be issued.*
- A "before" color photo of project. A final "after" color photo of the project will be required for reimbursement.

Further documentation (i.e. proof of payment to the contractor or financial institution) for the project completion will be obtained at a later date for reimbursement.

Also needed:

Within 10 days of submitting an application and the supporting documentation listed in the checklist above, the original Letter of Intent Certification will need to be received by NCRPC to retain your reserved slot.

Mail the signed and notarized original of page 4.

- Notarized Letter of Intent Certification

Submit the completed application and documents to:

NCRPC – Keegan Bailey

PO Box 565

Beloit, KS 67420

Email: housing@ncrpc.org

Fax: 785-738-2185

Additional services available

The NCRPC has housing inspectors on staff who are licensed or certified to provide a variety of inspection services, including Certified Asbestos Material Inspections, Radon Testing and Lead Based Paint Risk Assessments. Should you have interest in these services, visit <https://www.ncrpc.org/services/housing/> or contact the NCRPC.



**North Central Regional
Planning Commission**
Serving Kansans Since 1972



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NCRPC HOUSING INITIATIVE:

Application for Demolition Pilot Program

Office Use Only: Application Number _____ Date Received _____

Property Owner(s):

Applicant:

First and Last Name *Social Security Number* *Date of Birth*

Co-Applicant:

First and Last Name *Social Security Number* *Date of Birth*

Mailing Address:

Address *City* *State* *Zip*

Phone Number:

Main Phone *Alternate Phone*

Email Address:

What is the physical address of the property to be demolished?

Address *City* *County* *Zip*

1. What structure(s) are you planning to demolish? (Check all that apply)

House Garage Shed All

2. Is there a well and/or septic tank located on the property?

Yes No

3. What is the plan for the lot after demolition?

Stay with the owner
 Go to the City or another entity
 Become part of a Land Bank

4. Will you require a loan to pay a demolition contractor to do the work? Yes No

If yes, please provide contact information below: *(Please have your loan officer contact NCRPC if your project is awarded)*

Bank Name *Loan Officer* *Phone Number*

Application Certifications | Letter of Intent Certification for Demolition Pilot Program

Mail this page with original and notary signatures to: NCRPC, PO Box 565, Beloit, KS 67420

I/WE CERTIFY, AS THE LISTED PROPERTY OWNER(S) ON THE APPLICATION FOR DEMOLITION, THAT ALL INFORMATION IS CORRECT TO THE BEST OF MY/OUR KNOWLEDGE. IF THE APPLICATION IS APPROVED, THE DEMOLITION WILL OCCUR IN ACCORDANCE WITH ANY AND ALL STATE AND LOCAL REQUIREMENTS AS REQUIRED BY DEMOLITION PERSONNEL TO INCLUDE PROPER DISPOSAL OF DEMOLITION MATERIAL IN ACCORDANCE WITH KDHE TECHNICAL GUIDANCE DOCUMENT SW-1994-G2 AND RECOMMENDED ASBESTOS INSPECTION.

I/WE FURTHER CERTIFY THAT IT IS OUR RESPONSIBILITY TO PAY THE DEMOLITION CONTRACTOR OF OUR CHOICE ANY AMOUNT OVER THE \$5,000.00 GRANT FUNDS.

Applicant – Print Name

Applicant Signature

Date

Co-Applicant – Print Name

Co-Applicant Signature

Date

STATE OF KANSAS

COUNTY OF _____

The signor(s) of this instrument was acknowledged before me on this _____ day _____ month _____ year.

Notary Public

SEAL

My appointment expires: _____

REIMBURSEMENT CHECKLIST

About Reimbursement

Once your approved Demolition Project is complete, you are ready to submit documentation for reimbursement. Note the following:

- Please send all requested items at one time.
- Only one reimbursement check will be issued.

Final Checklist

To receive reimbursement, please submit the items listed below. Additional information may be requested to ensure compliance with the program before reimbursement is processed.

<input type="checkbox"/>	Final project invoice(s)
<input type="checkbox"/>	Proof of payment to the contractor or financial institution. Will require an image of the cleared check (front and back).
<input type="checkbox"/>	If applicable, proof that permit approval has been obtained by KDHE if house debris is buried.
<input type="checkbox"/>	A final "after" color picture of the project

Contact Information

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