

# NORTH CENTRAL REGIONAL PLANNING COMMISSION



109 N. Mill  
P.O. Box 565  
Beloit, KS 67420  
(p) 785-738-2218  
(f) 785-738-2185  
(e) [housing@ncrpc.org](mailto:housing@ncrpc.org)

Dear Contractor:

The North Central Regional Planning Commission (NCRPC), based in Beloit, KS, is seeking qualified contractors to bid contract work through its Weatherization Assistance Program and Housing Rehabilitation and Demolition Program.

## Program Service Areas

- **Weatherization Assistance Program:** Provides energy-efficiency improvements for income-eligible households in 41 counties across North Central and Northwestern Kansas.
- **Housing Rehabilitation & Demolition Programs:** Improves housing quality for low- to moderate-income households and removes dilapidated residential structures to support community revitalization. Projects are located within NCRPC's 12-county region: Clay, Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Marshall, Mitchell, Ottawa, Republic, Saline, and Washington counties. Project locations vary based on cities receiving Community Development Block Grant (CDBG) awards.

Contractors may choose the counties or service areas where they wish to work.

## Contractor Requirements

- Certified Firm License/Certified Renovator License with Kansas Department of Health & Environment (Lead Safe Work Practices)
- Comprehensive General Liability Insurance:
  - Bodily Injury Limits: \$300,000 per occurrence
  - Property Damage Limits: \$250,000 per occurrence
  - Completed Operations: \$300,000 aggregate (Housing Rehabilitation & Demolition only)
- Surety Bond: (Housing Rehabilitation only)
  - \$10,000 for the duration of a Housing Grant (per city)

Need Lead Safe Work Practices (LSWP) training? We can help you locate available courses.

## Become an Approved Contractor

To become an approved contractor, submit your application, certifications, and proof of insurance. Once approved, you will receive additional information and be placed on our bid notification list.

For questions, visit [www.ncrpc.org](http://www.ncrpc.org) or call 800-432-0303. We look forward to working with you!

# North Central Regional Planning Commission Contractor Information Form



## Business Information:

Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Fed. ID #: \_\_\_\_\_ UEI #: \_\_\_\_\_

Years in Business: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Roofer Registration #: \_\_\_\_\_ LSWP Certification #: \_\_\_\_\_

## Areas of Interest: *(Please check the areas you are interested in working in)*

- Weatherization     
  HVAC     
  Rehabilitation     
  Demolition     
  Roofing Only  
 Other *(please specify)* \_\_\_\_\_

## Work Related References (Mandatory five):

Name	Address	Phone

## Experience/Training/Additional Certifications:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*\*It is expected for all contractors to warranty their work for one year after completions.\*\*\***

I hereby acknowledge that I will be responsible for any and all required licenses, permits, and warranties. I also understand that I maintain all of the legal liability for my efforts on projects.

Further, any false information on this form would be sufficient reason for rejection and/or removal from the contractor list for the North Central Regional Planning Commission.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Submit the completed form to the following:

NCRPC  
 Attn: Keegan Bailey  
 PO Box 565  
 Beloit, KS 67420  
 housing@ncrpc.org